2025 STREET MARKET REGISTRATION





CLOSING DATE FOR APPLICATIONS IS MONDAY 2 DECEMBER 2024

| Contact Details | | | | | |
|--|----------------------|-----------------------------------|------------------------------|----------------------|-----------------------|
| | | | | ARN: | |
| | | ABN: Contact Number: | | | |
| Address: | | | | | |
| Email address: | | | | | |
| Website Social Media link:_ | | | | | |
| Trading Day/s (please tick) | | | | | |
| Friday - 8:00am (set up) - | 4:00pm | ∃Saturday - | 6:00am (set up |) - 2:00pm | ☐ Both days |
| Type of Product (Please tick app Accessories Art Jewellery Toys | Clothing | Coffee | ☐Fruit & Veg | | |
| Product Description (Please atta | ach photos and de | escribe the item | s you propose to se | ell.) | |
| | | | | | |
| Set Up Requirements (NO pow Stall space 3m x 4m - \$50 | er available and m | must have own r uble stall spa | marquee) ace 3m x 8m - \$ | 100.00 | Total: \$ |
| Application Checklist - Your a Complete the entire application | pplication will be o | considered if th | e following is achiev | ved. of your curr | rent insurance policy |
| ☐ Enclose images of your pr☐ I have read and agree to the | | | J include a copy | , ot your bus | siness registration |
| Signature: | | | | Date: | |

Terms and Conditions

Market Stallholders – Keep a copy for yourself!

- Please follow the directions of the Market Coordinator and Event Staff at all times.
- Friday: Set up from 8:00am, completed by 9:00am. Trading runs from 10:00am to 4:00pm. You can start packing up from 3:00pm, but no vehicle movement is allowed in the market zone until 4:00pm. If you need to leave early, you'll have to carry your items out.
- Saturday: Unload equipment/stock onto the footpath from 6:00am. Please don't set up on the road until the road closure is in place at 7:00am. Trading runs from 8:00am to 1:30pm. Packing up can start at 1:00pm, but no vehicles can move in the market zone until after the road closure is removed. Again, if you need to leave early, you'll have to carry your items out.
- Please include a copy of your insurance policy with your application.
- Payment is due within 7 days of being accepted.
- Note: There are no powered sites. All electrical equipment must have tested and tagged power leads.
- Stallholders need to bring their own marquee/shade, tables, chairs, cash float, and wet weather gear.
- Each stall is roughly 3m x 4m or 3m x 8m. Please don't encroach on neighbouring stalls. If you need more space, book another stall before the event.
- Treat fellow stallholders, customers, and Event Staff with respect—any rudeness will result in your stall being cancelled on the spot.
- Make sure to treat all customers with courtesy and follow Fair Trading Practice consistent with Consumer Law.
- Stallholders are responsible for the security of their own stall, equipment, and products.
- Unfortunately, there's no on-site storage available.
- Food Stallholders: Once approved (and not before), you'll need to submit a Food Notification with the Shire of Boyup Brook within a week (7 days) of approval.
- Parking is available nearby, but please don't park in any disabled spots—you'll be asked to move.
- The Boyup Brook Markets run in all weather, so come prepared. If you cancel because of the weather, no refunds will be given.
- If you need to cancel, please do so in writing at least 14 days before the event.
- Stallholders participate in the markets at their own risk.
- If you're selling items like flashing toys, laser pointers, cap guns, or anything that fires or sprays, please consider removing these from your stall.
- Market stallholders are requested to not bring their animals to the markets.
- Marquees/Tents: All temporary structures must be safely set up following the manufacturer's instructions and comply with the Department of Health Guidelines for Concerts, Events, and Organised Gatherings 2022.